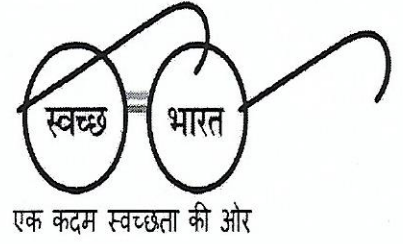




No. D-19011/22/SB/2018-CT
भारत सरकार / Government of India
गृह मंत्रालय / Ministry of Home Affairs
समन्वय निदेशालय पुलिस बेतार
Directorate of Coordination Police Wireless



Block No. 9, CGO Complex,
Lodhi Road, New Delhi – 110003
Dated 29th November'2018

CIRCULAR

The “**Swachh Bharat Pakhwada 2018**” will be organised from 01st - 15th **December'2018** in DCPW / ISPW Stations as per the programme enclosed. At Hqrs the inauguration ceremony shall be held at Conference Hall, 7th Floor, DCPW Hqrs on 03/12/2018 at 1100Hrs. The Station In-charges shall undertake pakhwada activities at their respective stations.

All Officers and Staff are requested to make it convenient to participate and make the pakhwada a grand success.

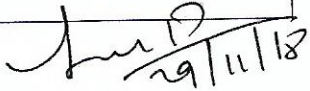

(H S Srihari)
Assistant Director(L&B)

Copy to:-

1. PPS to Director / PS to Addl. Director(HQ)
2. All Joint Directors / Deputy Directors
3. All Assistant Directors / Joint Assistant Directors
4. All Sections at Hqrs / CPRTI / Polnet Hub / North Block CC.
5. All ISPW Stations In-charges
- ✓ 6. EAD(IT) – To upload on DCPW Website
7. File

The following activities will be conducted during Swachh Bharat Pakhwada in DCPW/ISPW Station w.e.f. 01.12.2018 to 15.12.2018.

Date	Programme
01.12.2018	Saturday
02.12.2018	Sunday
03.12.2018	Inauguration of Swachhta Pakhwada followed by mass Pledge. Display of banner at all DCPW Establishments. Release of Swacchta action plan. Use of environmental friendly items.
04.12.2018	Segregation of obsolete unused materials/furniture/ fixtures/stationery including electrical and electronics equipment remnant lying in DCPW premises, etc by concerned section/authority. Ban on use of plastic bags, disposal plastic items etc. and reduction in use of plastic bottle at all DCPW Establishments. Ban as use of tobacco in the premises with penalty of Rs. 500/- against use of tobacco.
05.12.2018	Ensuring adequate cleaning/ washing of office storage places, passages and toilets, cleanliness of individual workplace and Zero water leakages to avoid spreading of Mosquitoes, bad odour in the office premises.
06.12.2018	Ensuring proper Pest control, Cleanliness awareness campaigns about better sanitation and hygiene practices and disseminating information about the importance of cleanliness among persons visited to premises.
07.12.2018	Tree plantation
08.12.2018	Saturday
09.12.2018	Sunday
10.12.2018	Proper stacking of records, weeding out of old files/records etc.
11.12.2018	Shramdaan for repair and maintenance of the office premises and outside common areas etc.
12.12.2018	Nukkad Natak by CPRTI Trainees.
13.12.2018	Painting competition for employees and their spouse & Children.
14.12.2018	Organizing interactive sessions/ short speeches/ experience sharing about Swachhta Pakhwada on the last day. Closing of Swachhta Pakhwada followed by National Anthem.
15.12.2018	Saturday


 (H.S. Srihari)
 Asstt. Director (L&B)