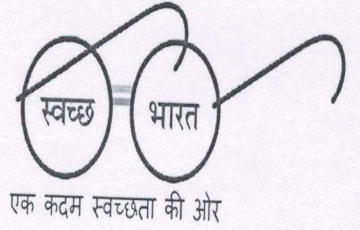




No. A.13019/1(Genl)/2013-Ad.I-151
भारत सरकार/Government of India
गृह मंत्रालय/Ministry of Home Affairs
समन्वय निदेशालय/Directorate of Coordination
पुलिस बेतार/Police Wireless



Block No.9, CGO Complex
Lodhi Road, New Delhi-3.
Date: 1st May, 2020.

Office Memorandum

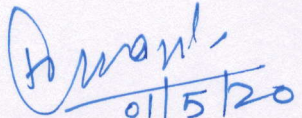
Subject: Preventive measure to contain the spread of COVID-19 -reg.

In continuation to Directorate's OM A.13019/1(Genl)/2013-Ad.I-1742 dated 17.04.2020, the following Duty Roster / instructions are hereby issued for managing essential work with up to 33% staff for subsequent two weeks:

| Section | Officials deployed |
|--|---|
| | 04.05.2020 to 17.05.2020 |
| POLNET-Hub, Siri fort Road, New Delhi | Asstt. Director(POLNET-Hub) and staff identified in consultation with JD(C) |
| Accounts Section | Account Officer and identified staff |
| Communication & Cipher Centre at DCPW Hq. Delhi, North Block & Parliament & at ISPW Stations | AD (CC) & AD (Cy) will oversee and ensure deployment of staff for maintaining smooth round the clock services at Delhi for plain & cipher traffic respectively. AD(C) & AD (Cy) will ensure the same for ISPW Communication Centres for plain & cipher traffic respectively. ISPW Station In-Charges to ensure round the clock services with identified staff at respective ISPW Stations. AD (South Zone) shall ensure this for ISPW Chennai & for other stations under him as well. |

2. In addition to above, the officers/officials, not attending office shall work from home and should be available on telephone and other electronic means of communication. They shall attend office if called for.

3. This issues with the approval of Competent Authority.


01/5/20

(Hemant Kumar)
Assistant Director (Admn)

To,

1. PPS to Director/PS to Additional Director (H)/ PS to Additional Director(OPs).
2. US (PM-II), MHA, Jaisalmer House, New Delhi- for information
3. AD (Cy) / AD (Polnet Hub)/AD(CC)/ AO / Station I/Cs all ISPW Stations: to prepare roster of staff and convey to AD(Admn).
4. All Officers/Sections at Hqrs.
5. AD (IT): for uploading on DCPW website.